

CTTA - Central Texas Trials Association

Constitution and By Laws

As written on the 1st of August 2005

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1. CTTA Constitution

The Club:

Article 1: The club shall be known as the Central Texas Trials Association (CTTA).

i. Purpose:

The purpose of the CTTA is to promote the sport of motorcycle observed trials in the Central Texas Region. The CTTA will promote the sport in a variety of ways, including, but not limited to: hosting observed trials competition events, observed trials demonstrations, and observed trials schools. In general, the CTTA hosts one or more rounds of the Texas State Trials Championship annually. The CTTA may also host events associated with other series, such as the Central Regional Championship and the NATC. The CTTA also hosts series events in conjunction with other Texas trials clubs and local non-series (play day) events.

ii. Code of Ethics:

The CTTA shall actively pursue, promote, and protect the interests of motorcycle observed trials participants, enthusiasts and of all motorcyclists.

The CTTA shall strive to promote good public relations through its general conduct and the conduct of its members, the media, club activities and community affairs. In particular, the CTTA must strive to maintain its good relationship with the City of Austin, particularly with respect to the use of Emma Long City Park.

The CTTA shall strive to promote cooperative coexistence with other motorcycle clubs and organizations.

All formal AMA sanctioned activity will be conducted in accordance with all current rules and guidelines set forth in existing AMA rulebooks, and informal club activities should be conducted according to the spirit of this Code of Ethics both within the motorcycling community and the community at large.

iii. Community Service:

The CTTA shall pursue opportunities to give back to the motorcycling community and the community at large. The CTTA shall seek to perform activities, such as trail maintenance and park clean up, in conjunction with the City of Austin, at Emma Long City Park.

Membership:

Article 2: CTTA recognizes the following types of membership: Individual, Lifetime, Distinguished, Family and Guest.

Article 3: Active members shall be dues paying riders of observed trials motorcycles, persons actively concerned with the promotion of the sport of motorcycle observed trials or motorcycle observed trials enthusiasts.

Article 4: In order to be "in good standing" Active members must be current with their dues and they must support the CTTA at CTTA events and activities.

Article 5: Only active members in good standing are entitled to a vote in club affairs.

Club Officers:

Article 6: The officers of the CTTA shall be a President, Vice President, Secretary/Treasurer, Competition Director, Insurance Coordination Officer, and Equipment Officer. The Executive Board consists of the President, Vice President, Secretary/Treasurer, Competition Director, and the Insurance Coordination Officer. All Executive Board officers must be active members of both the CTTA and the AMA.

Article 7: Duties of the President shall be:

- To preside at all meetings of the club;
- To have general supervision of the affairs of the club;
- To appoint any person or committee not otherwise ordered by the club;
- To personally represent the club on proper occasions and in business contacts;
- To assist all other officers of the club in their records, correspondence and other duties;
- To promote interest on the part of each member in club life and activities;
- To vote only when necessary to break a tie;
- To monitor local and state legislative activities affecting trials or motorcycle land use;
- To communicate with the district legislative officer or AMA Congress delegate any of the legislative activities identified;
- To work with the district, AMA Congress delegates and AMA Government Relations Department to promote programs and legislation that will benefit trials.
- Assign delegates as needed to ensure the completion of duties.

Article 8: Duties of the Vice President shall be to perform the duties of the President in his absence.

Article 9: Duties of the Insurance Communications Officer (ICO) shall be:

- To maintain a current Risk Management Certification with the AMA;

- To make sure a meet is properly sanctioned, with liability insurance coverage intact;
- To review registration procedures and ensure that an adequate supply of all sign-up materials and release forms are available;
- To research and consolidate information on all participant or spectator mishaps or occurrences;
- To complete and mail the ICO injury report form within 24 hours after the meet;
- To call the AMA immediately following the meet to report any serious accident.

Article 10: Duties of the Secretary/Treasurer shall be:

- To keep a record of the meetings of the club;
- To send out notices of regular or special meetings;
- To handle club correspondence;
- To perform such other duties as generally fall to that office;
- To collect dues from all members;
- To maintain a roster of all club members (must record # of years membership);
- To collect all other money due the club;
- To maintain club financial records and deliver reports on a timely basis.

Article 11: The duties of the Competition Director shall be:

- To maintain a current Risk Management Certification with the AMA;
- To plan all club events, coordinating with the respective organizing entities;
- To stimulate interest in club events and activities;
- To enforce all rules at competitions and events;
- To select assistants to aid in special tasks or events, e.g. Trials Masters;
- To have general supervision over all sanctioned competitions and events promoted by the club.

Article 12: Duties of the Executive Board shall be:

- To act for the club in all matters ordered by the club;
- To properly investigate and present to the club all business or important activity situations;
- To make final decisions on member expulsions;
- To have general day-to-day control over all club affairs;
- The Executive Board exists to perform the will of the CTTA
- The Executive Board should therefore refrain from making any decision that might adversely affect the CTTA, or any CTTA member – without the consent of the CTTA membership.

Article 13: The duties of the Equipment Officer shall be:

- To ensure that all equipment and materials owned by the CTTA are operational and safe;
- To ensure materials needed to produce events are available at those events;
- To research purchasing of equipment and materials needed and present recommendations to the executive board.

Article 14: All elective offices shall be filled at an election to be held at the September quarterly meeting of each year. All officers shall hold office for one year, or until their successors are elected and qualified.

Article 15: The regular Meetings of the club will be held the second week of March, June, September and December. Days and times to be announced a minimum of two weeks prior to

the meeting. Executive Board meetings (closed session) will be held one hour prior to the regular meetings (open session.)

Additional Executive Board and Club meetings can be called at the discretion of the President, or Vice President at any time with advance notice of 2 weeks.

In the event of an emergency, the President, or Vice President, may call for a special vote, in which electronic voting can replace the calling of a meeting, with a minimum of 48 hours notice.

Article 16: This constitution may be amended, providing the proposed amendment is submitted in writing at a regular meeting. It shall then be advertised for 30 days and voted on at the next meeting. A two-thirds vote of all active members in good standing shall be required to pass an amendment to this constitution.

2. CTTA Bylaws:

Number 1: Roberts Rules of Order shall govern the parliamentary proceedings of this club unless otherwise provided by these bylaws. The order of business shall be:

- Roll Call
- Reading of the minutes of the previous meeting
- Report of officers
- Unfinished business
- New business.

Number 2: A standing committee shall be the Activities Committee, with the Competition Director acting as the chairman, and the Vice President and Insurance Communications Officer as committee members. This committee shall have general charge of all competition meets and social functions of the CTTA, subject to such orders/guidance as the club may give. Other committees may be appointed as necessary by the president or executive board.

Number 3: Club events will follow the rules posted by the NATC unless otherwise posted in the Notice of Event.

Number 4: Membership Types:

- **Individual membership:** Individual status shall be granted to any active member in good standing. Each individual membership is entitled to one vote in club affairs.
- **Lifetime membership:** Lifetime status shall be granted to any active member that has paid dues for 20 years. Lifetime members are exempt from yearly club dues. Lifetime members have the same rights as active members in club affairs. Lifetime memberships can be purchased at 80% of the cost of a 20 year membership.
- **Distinguished membership:** Distinguished status may be granted to lifetime members that have made significant contribution to the club by a two-thirds vote of the Officers and confirmed by a two-thirds vote of the active members. Distinguished members have the same rights as active members in club affairs. These members do not pay yearly dues and they receive a discount on their entry fee at CTTA hosted events.
- **Family membership:** A family membership shall be made available for the dependents of an active member. Any number of dependents may become CTTA members via payment of

a family membership fee. Dependents of an active member that are members of the CTTA via a family membership do not have voting privileges.

- **Guest membership:** Guest members shall be other persons as specified by the President, the Executive Board or by a two-thirds vote of those present at any regular CTTA meeting. These members pay no yearly dues. Guest members enjoy the same rights as active members in club affairs with the exception of voting privileges (they have none).

Number 5: On payment of dues, the applicant becomes a member and is entitled to all privileges and responsibilities of the club, including:

- Ensuring the safety of all at CTTA competitions and events;
- Voting at CTTA meetings;
- Following the CTTA's Code of Ethics;
- Representing the CTTA in a sportsman like behavior;
- Participating in and/or assisting with CTTA events/activities;
- Adhering to all rules as set forth by the Competition Director at CTTA hosted competitions and events.

Number 6: The CTTA club dues shall be:

- Individual: \$15.00 per year;
- Lifetime Members: 20 years * \$15 = \$300. Or a one-time fee: 80% * \$300 = \$240.00.
- Family: \$25.00 per year.

Number 7: The dues for each year shall be paid at, or before the annual September club meeting. Any new member paying dues between June and September will enjoy club privileges through August of the following year. Only members in good standing shall be entitled to vote at club meetings.

Number 8: A member may be expelled for conduct unbecoming a member of the club, but charges must first be made in writing and the accused member given a hearing before the executive board. The executive board shall take evidence and report its findings to the club with the recommendation that the charges be considered proven and the accused member be expelled, or the charges be considered to not proven and the accused to remain a member of the club. The club shall then vote whether the recommendation of the executive board shall be adopted. It shall require a two-thirds vote of the active members present and entitled to vote to veto the recommendation of the executive board.

Number 9: All Executive Board Officers must be active members of the American Motorcyclist Association.

Number 10: A quorum for transaction of club business will require a majority of active members in good standing. Proxy votes may constitute a vote on the part of an absent member.